

# ROSEDALE

## SHEET METAL (2002) LTD.

#101, 2610 - 3 Avenue NE  
Calgary, AB T2A-2L5

Ph. (403) 569-0005

Fax. (403) 569-0282

### Job Application Form

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PLEASE COMPLETE REQUESTED INFORMATION (PLEASE PRINT)

Full Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone Number: (\_\_\_\_) \_\_\_\_\_

If hired, can you supply proof that you are legally permitted to work in Canada? Y\_\_\_ N\_\_\_  
(Supporting documentation will be required prior to the commencement of employment)

Are you of legal age to work in your province? Y\_\_\_ N\_\_\_

Have you ever been interviewed with Rosedale Sheet Metal? Y\_\_\_ N\_\_\_

Have you ever worked for us before? Y\_\_\_ N\_\_\_

If yes, where and when? \_\_\_\_\_

Have you been convicted of a criminal offence which is connected to the position you are applying for and for which pardon has not been granted? Y\_\_\_ N\_\_\_

If yes, please provide details regarding the nature of the infraction(s):  
\_\_\_\_\_  
\_\_\_\_\_

(A criminal conviction will not necessarily be a bar to employment)

### TELL US WHAT YOU ARE LOOKING FOR:

Position desired: \_\_\_\_\_

Full-time:\_\_\_ Part-time:\_\_\_ Temporary / seasonal: \_\_\_

When can you start? \_\_\_\_\_

How many days out of each week can you work? \_\_\_\_\_

How many hours can you work weekly? \_\_\_\_\_

What hours are you available to work each week?

(Your unavailability to work on any particular day will not necessarily be a bar to employment)

MONDAY:

TUESDAY:

WEDNESDAY:

THURSDAY:

FRIDAY:

SATURDAY:

SUNDAY:

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## TELL US MORE ABOUT YOURSELF

Why do you want to work for Rosedale Sheet Metal?

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How would you describe great customer service?

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What are the things you liked about your previous jobs?

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What are some of the things you did not like about your previous jobs?

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## TELL US ABOUT YOUR PAST JOBS:

Start with your most recent employer. You may include as part of your employment history any work performed on a volunteer basis, but please do not include specific information concerning membership in organizations which are identified by religion, ethnic background or any other prohibited grounds of discrimination.

Position 1:

Where did you work? (Include phone number) \_\_\_\_\_

When? (Start and end dates) \_\_\_\_\_

What was your title? \_\_\_\_\_ Salary? \_\_\_\_\_

What were your responsibilities?

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Why did you leave?

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Who was your supervisor? \_\_\_\_\_

May we call them? Y\_\_\_ N\_\_\_

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### Position 2:

Where Did You Work? \_\_\_\_\_  
What Was Your Job Title? \_\_\_\_\_  
Length of Employment? \_\_\_\_\_  
What Responsibilities? \_\_\_\_\_  
Why Did You Leave? \_\_\_\_\_  
Supervisors Name? \_\_\_\_\_ May We Contact Them? Y\_\_\_  
N\_\_\_

### Position 3:

Where did you work? (Include phone number) \_\_\_\_\_  
When? (Start and end dates) \_\_\_\_\_  
What was your title? \_\_\_\_\_ Salary? \_\_\_\_\_  
What were your responsibilities?  
\_\_\_\_\_  
\_\_\_\_\_  
Why did you leave?  
\_\_\_\_\_  
\_\_\_\_\_  
Who was your supervisor? \_\_\_\_\_  
May we call them? Y\_\_\_ N\_\_\_

### EDUCATION

Type of School	Highest Grade/ Year Completed					Course of Study or Major
High School or equivalent	9	10	11	12	13	
College or University		1	2	3	4	
Vocational or Trade School						
Graduate School						
Other						

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Any related certifications or licenses you currently hold:

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Who may we call for a reference? (Teachers, counselors, etc.)

- Name, phone number, relationship to you:

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- Name, phone number, relationship to you:

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### PLEASE READ CAREFULLY BEFORE SIGNING

I agree to provide proof of work eligibility on or before my date of hire. All of the information contained in this application is true and complete. If I have falsified any of this information or if I have omitted information which a reasonable person would consider material to my suitability for the position for which I am applying, my application will be rejected or if I am hired, my employment will be terminated without notice or pay in lieu of such notice regardless of the time lapse before discovery. Rosedale Sheet Metal may inquire of such persons, employers, education institutions, investigative consumer reporting agencies, or other entities as it deems appropriate concerning my background and qualifications. I authorize and request all such persons and entities to disclose to Rosedale Sheet Metal such knowledge of or records concerning me as they may possess and release information and forever discharge all such persons and institutions from any liability of any kind from such disclosure.

In the event that I am employed by Rosedale Sheet Metal, I understand that I must comply with all company policies and rules whenever adopted or modified.

I understand that depending on the position I have applied for, Rosedale Sheet Metal or its agent(s) may require that my candidacy undergo further analysis with regard to my experience, background and qualifications and any employment may be conditional thereto.

My signature is evidence that I have read and agree with the above statement.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

*Thank you for applying. Please return the application to us.*